

**Turn Key
Written Materials, Training, Support and Reimbursement for
AADE Accreditation or
American Diabetes Association Recognition for DSME
Program**

DSME POLICY & PROCEDURE MANUAL (105 PAGES) and ALL FORMS

that are 100% Consistent with the Requirements for:

- ✓ **AADE Accreditation or American Diabetes Association Recognition of DSME Program**
- ✓ **Adherence to 2012 National Standards of Diabetes Self-Management Education (NSDSME)**
- ✓ **Medicare and Private Payer Reimbursement for DSME**
- ✓ **Successful Business Planning**
- ★ **Optional: 2 Full Days of In-House Training of Diabetes Professionals, Educators and Staff:**
 - **Patient Empowerment/Motivational Interviewing Patient Counseling**
 - **Main Evidence-Based Tenants and Tips for Teaching AADE7™ Self-Care Behaviors**
 - **Standards of Medical Care in Diabetes (American Diabetes Association)**

Absolutely NO Need to 'Start from Scratch to Have Your Own Complete, Ready-to-Go:

- DSME Program Policy & Procedure Manual (10 sections consistent with 10 NSDSME, 2012 revision, 85 pages); 100% modifiable.
- Copy-ready forms, templates & handouts: patient; educator; clinical; provider; operational; financial; marketing; CQI plan.

Also Included in All Packages Below:

- 3-D DSME/T Teaching Aids 'How-To' Kit
 - Kit of 24 instructional monographs for how to create each of Mary Ann's 3-D teaching aids.
 - Each monograph contains: actual photo of 3-D teaching aid, what to purchase for making it, assembly instructions, fun teaching points, current evidence-based guidelines and references.

Optional Materials and Support (See Below)

- Medicare's coverage and coding guidelines to maximize Medicare reimbursement.
- DSME program business plan with the following components: operational plan, marketing plan, financial plan, clinical/patient counseling plan and quality management plan.

Consulting Format

- Consulting calls (I call you, or you can call me anytime); emails; document review; Internet searches, Q&A anytime.
- *Project Status Report* after each encounter that includes "action steps" agreed upon to ensure forward movement.

<p>Check Option or Options Desired</p> <p>1.</p> <p><input type="checkbox"/></p>	<p>POLICY & PROCEDURE MANUAL, TEMPLATES and POWERPOINTS PLUS</p> <p>20 HRS of CONSULTING* to:</p> <ul style="list-style-type: none"> ○ GUIDE CUSTOMIZATION OF MANUAL, TEMPLATES and BUSINESS PLAN to HELP ENSURE DSME PROGRAM and PRACTICE ENTITY NEEDS are MET ○ REVIEW, REVISE and RECOMMEND EDITS to ALL ABOVE to HELP ENSURE NEEDS are MET ○ CREATE NEW TEMPLATES IF DESIRED ○ CONDUCT RESEARCH IF DESIRED ○ PROVIDE DETAILED INSTRUCTION and REVIEW of ALL REIMBURSEMENT COVERAGE GUIDELINES 	<p>Complete, Detailed A-Z Templates and PowerPoint Presentations (Electronic):</p> <ul style="list-style-type: none"> • DSME Program Policy and Procedure Manual (consistent with 10 NSDSME) <ul style="list-style-type: none"> ○ Some parts of the Manual will need to be customized by you due to the unique variables of each client's program. For example, a requirement is for the sponsoring organization to select its target population and main site of service (physical address). ○ The vast majority of the P&Ps do not have to be customized. The 10 section manual (landscape orientation) has 3 columns titled: Policies; Procedures, Activities and Features; and a blank column for your notes. • Required Forms & Templates: Patient, Educators, Chart, Physician, Operations • Increasing Medicare/Private Payer DSME/MNT Reimbursement (PowerPoint) • DSME Program Business Plan (PowerPoint of 6 main components; see page 1) • 24 instructional monographs for creating my <u>"homemade" 3D teaching aids for educator and patient use (specific instructions on how to make, evidence-based intervention it teaches, full color photo). GREAT fun as educators can "edu-tain" patients and use principles of motivational interviewing and adult learning.</u> • All patient handouts in all self-care topics. Designed according to principles of adult learning and retention of information, leading to improved patient outcomes. 	<p>PRICE:</p> <p>\$5000</p>
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BELOW ARE 5 OPTIONS FOR MATERIALS AND CONSULTING: SELECT AND PAY ONLY FOR WHAT YOU NEED!

2. <input type="checkbox"/>	POLICY & PROCEDURE MANUAL, TEMPLATES and POWERPOINT PLUS 10 HOURS of CONSULTING (SEE ABOVE FOR DETAILS)	Complete, Detailed A to Z Templates and PowerPoint Presentation (Electronic): <ul style="list-style-type: none"> • DSME Program Policy and Procedure Manual (consistent with 10 NSDSME) • Required Patient Worksheets, Diabetes Educator Forms and Chart Forms • Increasing Medicare/Private Payer DSME/MNT Reimbursement (PowerPoint) • 24 instructional monographs for creating <u>my "homemade" 3D teaching aids</u> • All patient handouts in all self-care topics 	\$3500
3. <input type="checkbox"/>	POLICY & PROCEDURE MANUAL and TEMPLATES	Complete, Detailed A-Z Templates (Electronic): <ul style="list-style-type: none"> • DSME Program Policy and Procedure Manual (consistent with 10 NSDSME) • Required Patient Worksheets, Diabetes Educator Forms and Chart Forms • 24 instructional monographs for creating <u>my "homemade" 3D teaching aids</u> • All patient handouts in all self-care topics 	\$2000
4. <input type="checkbox"/>	DETAILED POWERPOINT and 4 HOURS of CONSULTING ON REIMBURSEMENT (CAN INCLUDE SHARED MEDICAL APPOINTMENT INFORMATION)	<ul style="list-style-type: none"> • Increasing Medicare/Private Payer DSME/MNT Reimbursement (PowerPoint) Note: Consulting time never expires! Status report emailed after each call, complete with summary of call, balance of hours remaining, action steps, etc. 	\$1000
5. <input type="checkbox"/>	MARY ANN COMPLETES ALL REQUIRED PAPERWORK ON BEHALF OF CLIENT AND SUBMITS APPLICATION TO AADE	<ul style="list-style-type: none"> • Option does require client to submit very small amount of individualized information to Mary Ann, such as names of Advisory Committee members, target population, approximate number of other DSME/T programs in target area, etc., and to review all final materials for approval before Mary Ann submits to AADE. 	\$5000
*6. <input type="checkbox"/>	*SELECT OWN NO. CONSULTING HOURS (TELEPHONE, EMAIL) AT RATE OF \$150/HOUR, PRORATED	<ul style="list-style-type: none"> • Number of hours desired: _____ x \$150 = \$ _____ • Your name: _____ • Email: _____ Phone: _____ 	\$ _____
Value Added Option <input type="checkbox"/>	2 DAYS of LIVE TRAINING and DETAILED POWERPOINT PRESENTATIONS	<ul style="list-style-type: none"> • 2 Full Days of In-House Training of Diabetes Professionals and Educators on: <ul style="list-style-type: none"> ○ Patient Empowerment/Motivational Interviewing Counseling Techniques ○ Evidence-Based Tenants and Tips for Teaching AADE7™ Self-Care Behaviors ○ Standards of Medical Care in Diabetes (American Diabetes Association) ○ Other as desired by client 	\$2000
Manual, templates and PowerPoint presentations sent electronically and 100% modifiable by the client. If additional consulting is desired beyond contracted amount, the hourly consulting rate is \$150.			

Time is our most precious commodity..... invest in it wisely.



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